



Morris Tent Rentals  
 13 Mechanic St.  
 Morris, NY 13808

Phone: (607)263-9916  
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<b>JOB DESCRIPTION: 100 person</b>		<b>Job # 282014</b>
<b>INVOICE TO:</b> Randy Leavitt , Franklin , NY  Attention: Randy Leavitt Phone: Fax: Email: randyleavitt@gmail.com Assistant: Rachael Conklin	<b>JOB SITE:</b>  5899 Geer Rd Hamilton, NY ,  Contact:Darlene Ballard Phone: Fax: Email:	<b>Event Date:8/13/2016</b> Ship:8/11/2016 Rental Start:8/11/2016 Rental End:8/15/2016 Pickup:8/15/2016
		<b>Terms:</b> Order Status:Quote Only Quote by:Rachael Conklin PO #

<b>EQUIPMENT &amp; DESIGN</b>	<b>Set</b>	<b>Show</b>
	8/11/2016	8/13/2016

Quantity	Description	Duration	Price	Subtotal
<b>Chairs</b>				
100	White Resin Folding Chair	1 Days	\$2.75	\$275.00
100	White Folding Chair MTR	1 Days	\$1.30	\$130.00
			<b>Total Chairs:</b>	<b>\$405.00</b>
<b>China, White Rim</b>				
200	Cake/Salad Plate (7.25") <i>Note: To be used for salad and cake. We have five styles of china to choose from.</i>	1 Days	\$0.60	\$120.00
100	Dinner Plate (10.5")	1 Days	\$0.70	\$70.00
100	Coffee Cup	1 Days	\$1.10	\$110.00
100	Saucer	1 Days	\$0.00	\$0.00
13	Creamer	1 Days	\$2.00	\$26.00
13	Sugar Bowl	1 Days	\$2.00	\$26.00
			<b>Total China, White Rim:</b>	<b>\$352.00</b>
<b>Damage Waiver</b>				
1	Damage Waiver	1 Days	\$88.45	\$88.45

Quantity	Description	Duration	Price	Subtotal
			Total Damage Waiver:	\$88.45
<b>Flatware, Sonata</b>				
200	Cake/Salad Fork <i>Note: For cake/salad. We have three styles of flatware to choose from.</i>	1 Days	\$0.50	\$100.00
100	Dinner Fork	1 Days	\$0.50	\$50.00
100	Dinner Knife	1 Days	\$0.50	\$50.00
200	Teaspoon <i>Note: For dinner and for coffee or dessert.</i>	1 Days	\$0.50	\$100.00
			Total Flatware, Sonata:	\$300.00
<b>Flooring</b>				
256	Oak Parquet <i>Note: For 16' x 16' dance floor.</i>	1 Days	\$1.50	\$384.00
			Total Flooring:	\$384.00
<b>Glassware, Embassy</b>				
100	Champagne Flute <i>Note: We have several lines of glassware to choose from.</i>	1 Days	\$0.60	\$60.00
150	Water Goblet 11.5 oz.	1 Days	\$0.60	\$90.00
75	White Wine Glass 8.75oz.	1 Days	\$0.60	\$45.00
75	Red Wine Glass 8.75 oz.	1 Days	\$0.60	\$45.00
75	Pilsner	1 Days	\$0.60	\$45.00
			Total Glassware, Embassy:	\$285.00
<b>Lighting</b>				
200	Perimeter Lighting: Streamer (per linear foot)	1 Days	\$1.10	\$220.00
2	Chandelier: White, 4 Globe	1 Days	\$75.00	\$150.00
			Total Lighting:	\$370.00
<b>Linen Rental</b>				
100	Polyester Napkin (20" x 20") <i>Note: Polyester is our most popular linen style and is available in over 70 colors for no additional cost. We have many styles of linen to choose from.</i>	1 Days	\$0.45	\$45.00

Quantity	Description	Duration	Price	Subtotal
1	Polyester 96" (round) <i>Note: Floor length for cake table color: TBD</i>	1 Days	\$10.50	\$10.50
1	Polyester 90" x 156" <i>Note: floor length for 8' tables</i>	1 Days	\$25.25	\$25.25
2	Polyester 90" x 132" <i>Note: floor length for 6 foot tables.</i>	1 Days	\$20.00	\$40.00
11	Polyester 120" (round) <i>Note: Floor length for guest tables. Color: TBD</i>	1 Days	\$17.25	\$189.75
2	MTR Polyester Serpentine white <i>Note: These are available in white, black or ivory. Additional colors cost more.</i>	1 Days	\$20.00	\$40.00
			<b>Total Linen Rental:</b>	<b>\$350.50</b>
<b>Portable Restroom Facilities</b>				
1	Jag: two-stall trailer facility	1 Days	\$845.00	\$845.00
1	Trailer Delivery - GREEN (20-40 mile radius)	1 Days	\$150.00	\$150.00
			<b>Total Portable Restroom Facilities:</b>	<b>\$995.00</b>
<b>Services</b>				
2	Zone 2 delivery charges-20-40 miles per person	1 Days	\$50.00	\$100.00
			<b>Total Services:</b>	<b>\$100.00</b>
<b>Tables</b>				
11	60" Round <i>Note: for guest seating</i>	1 Days	\$8.50	\$93.50
2	Regular Serpentine <i>Note: For bar set up</i>	1 Days	\$12.00	\$24.00
5	8' x 30" Banquet <i>Note: Two for head table, Two for buffet, one for placecards and gifts.</i>	1 Days	\$8.50	\$42.50
1	36" Round (LOW: 30-inch height or HIGH: 42-inch height) <i>Note: LOW height. For cake table.</i>	1 Days	\$9.00	\$9.00
2	6' x 30" Banquet <i>Note: One for bar set up, one for DJ.</i>	1 Days	\$8.50	\$17.00
			<b>Total Tables:</b>	<b>\$186.00</b>
			<b>Total</b>	<b>\$3,815.95</b>
(invoice totals on page 4)				

Product Total:	\$3,815.95
Service Charge:	\$0.00
Labor:	\$0.00
Tax:	\$305.28
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<b>Job Total:</b>	<b>\$4,121.23</b>

**“A 50% deposit is due to reserve the quoted items. Full Payment is due 2 weeks prior to the event.”**

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**Client Signature**